# Rights and Obligations of Beneficial Owner and Depository Participant as prescribed by SEBI and Depositories

### **General Clause**

- 1. The Beneficial Owner and the Depository participant (DP) shall be bound by the Provisions of the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulars/Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating Instructions issued by the Depositories and relevant notifications of Government Authorities as may be in force from time to time.
- **2**.The DP shall open/activate demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

### **Beneficial Owner information**

- **3**. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and / or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- **4**.The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

## Fees/Charges/Tariff

- **5**.The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of securities in dematerialized form and for availing depository services as may be agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that "no Charges are payable for opening of demat accounts"
- **6**. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and/or depository circulars/directions/notifications issued from time to time.
- **7**. The DP shall not increase any charges/tariff agreed upon unless it has given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

## **Dematerialization**

8. The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositories, dematerialized in the form and manner laid down under the Bye Business rules and Operating Instructions of the depositories.

#### Separate Accounts

**9**. The DP shall open separate accounts in the name of each of the beneficial owners andsecurities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or DP's own securities held in dematerialized form.

**10**. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and /orhypothecation or any other interest or encumbrance over all or any of such securitiessubmitted for dematerialization and/or held in demat account except in the form andmanner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye-Laws/Operating Instructions/Business Rules of theDepositories

## **Transfer of Securities**

- **11**. The DP shall effect transfer to and from the demat accounts of the Beneficial Owner Onlyon the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trail of such authorisation.
- **12**. The Beneficial Owner reserves the right to give standing instructions with regard to thecrediting of securities in his demat account and the DP shall act according to suchInstructions.

## **Statement of account**

- **13**. The DP shall provide statements of accounts to the beneficial owner in such form andmanner and at such time as agreed with the Beneficial Owner and as specified bySEBI/depository in this regard.
- **14**. However, if there is no transaction in the demat account, or if the balance has become Nilduring the year, the DP shall send one physical statement of holding annually to such BOsand shall resume sending the transaction statement as and when there is a transaction inthe account.
- **15**. The DP may provide the services of issuing the statement of demat accounts in anelectronic mode if the Beneficial Owner so desires. The DP will furnish to the BeneficialOwner the statement of demat accounts under its digital signature, as governed under theInformation Technology Act, 2000. However if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participantshall be obliged to forward the statement of demat accounts in physical form.
- **16**. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and/or Depository from time to time.

#### **Manner of Closure of Demat account**

- 17. The DP shall have the right to close the demat account of the Beneficial Owner, for anyreasons whatsoever, provided the DP has given a notice in writing of not less than thirtydays to the Beneficial Owner as well as to the Depository. Similarly, the BeneficialOwner shall have the right to close his/her demat account held with the DP provided nocharges are payable by him/her to the DP. In such an event, the Beneficial Owner shallspecify whether the balances in their demat account should be transferred to anotherdemat account of the Beneficial Owner held with another DP or to rematerialize these curity balances held.
- **18**. Based on the instructions of the Beneficial Owner, the DP shall initiate the procedure for transferring such security balances or rematerialize such security balances within a periodof thirty days as per procedure specified from time to time by the depository. Providedfurther, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

#### **Default in payment of charges**

- **19**. In event of Beneficial Owner committing a default in the payment of any amountprovided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, the DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- **20**. In case the Beneficial Owner has failed to make the payment of any of the amounts asprovided in Clause 5&6 specified above, the DP after giving two days notice to theBeneficial Owner shall have the right to stop processing of instructions of the BeneficialOwner till such time he makes the payment along with interest, if any.

#### **Liability of the Depository**

- 21. As per Section 16 of Depositories Act, 1996,
- 1. Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository orthe participant, the depository shall indemnify such beneficial owner.
- 2. Where the loss due to the negligence of the participant under Clause (1) above, isindemnified by the depository, the depository shall have the right to recover thesame from such participant.

## Freezing/ defreezing of accounts

- **22**. The Beneficial Owner may exercise the right to freeze/defreeze his/her demat accountmaintained with the DP in accordance with the procedure and subject to the restrictionslaid down under the Bye Laws and Business Rules/Operating Instructions.
- **23**. The DP or the Depository shall have the right to freeze/defreeze the accounts of theBeneficial Owners on receipt of instructions received from any regulator or court or anystatutory authority.

#### Redressal of Investor grievance

**24**. The DP shall redress all grievances of the Beneficial Owner against the DP within aPeriod of thirty days from the date of receipt of the complaint.

## **Authorized representative**

**25**. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with theaccount opening form, furnish to the DP, a list of officials authorized by it, who shallrepresent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations thereto shall be forthwith communicated to the Participant.

#### Law and Jurisdiction

- **26**. In addition to the specific rights set out in this document, the DP and the BeneficialOwnershall be entitled to exercise any other rights which the DP or the Beneficial Owner mayhave under the Rules, Bye Laws and Regulations of the respective Depository in whichthe demat account is opened and circulars/notices issued there under or Rules and Regulations of SEBI.
- 27. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars/ notices issued by SEBI and Rules, Regulations and Bye-laws of the relevant Depository, where the Beneficial Ownermaintains his/ her account that may be in force from time to time.

- . The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye-laws of the depository and that such procedure shallbe applicable to any disputes between the DP and the Beneficial Owner.
- **29**. Words and expressions which are used in this document but which are not defined Hereinshall unless the context otherwise requires, have the same meanings as assigned thereto in the Rules, Bye-laws and Regulations and circulars/notices issued there under by the depository and /or SEBI.
- . Any changes in the rights and obligations which are specified by SEBI/Depositories Shallalso be brought to the notice of the clients at once.
- . If the rights and obligations of the parties hereto are altered by virtue of change in Rulesand regulations of SEBI or Bye-laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed tohave been incorporated herein in modification of the rights and obligations of the partiesmentioned in this document.

******	*******Acknowledgement*****	********
· · · · · · · · · · · · · · · · · · ·	e receipt of copy of the document, "R Depository Participant".	ights and Obligations of the
1st Holder	2.nd Holder	3rd Holder